

# National Forage Testing Association

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## MEMORANDUM

**TO:** Laboratory Manager  
**DATE:** January 2010  
**FROM:** Dan Undersander, NFTA President

Enclosed please find information regarding the 2010 NFTA Certification Testing Program. A tentative sample schedule for 2010 is also included; the time allowed for receipt of sample results is four weeks from the date of mailing. The actual shipment schedule is subject to change. **The 2010 program requires that laboratories achieve a grade of "C" or higher on cumulative bias total accuracy for all analyses averaged across all eight samples during 2010.**

**Also required is that each lab sign and return to NFTA the enclosed Statement of Ethics for 2010 in order to be considered for certification.**

Your cooperation in promptly returning the Sign-Up Sheet will be appreciated so our records can be updated for the 2010 program year. Also, please remember that a separate invoice **will not be sent** unless specifically requested. Credit cards are not accepted. Please copy and use the Sign-Up/Invoice Sheet for payment purposes.

We appreciate your participation and look forward to a smooth and productive 2010 sample year.

Please return the Sign-Up/Invoice sheet to NFTA by  
FEBRUARY 1, 2010

**Payment is due by February 15, 2010**